

Majestic Parents,

Parent teacher conferences will be held Wednesday March 6, 2019 and Thursday, March 7, 2019. Please follow the instructions below to schedule your student (s) parent teacher conference.

Step-By-Step Parent/Guardian Instructions

1. Visit the school's homepage <http://skystu.jordan.k12.ut.us> and enter your Skyward Family Access login and password.

2. From your Skyward Family Access

- A. Choose your student's name
- B. Pick conferences on the tab located on the left side of page.
- C. Select all conferences
- D. Select a time
- E. Pick a day and time that best fits your schedule. Click select
- F. A window will appear showing the appointment time. Click Save
- G. You will receive a confirmation email. You will also receive a reminder email five days and two days before your appointment.
- H. Repeat all steps for every student attending Majestic Elementary.

Thank you,

Majestic Elementary