

Majestic Elementary PTA Meeting Minutes
September 6th, 2019 12:00 p.m.

Meeting Minutes taken by Camille Whitchurch, PTA secretary

In Attendance: Camille (Cammy) Whitchurch (Secretary), Heidi Hansen (Treasurer), Lauren Richardson, Betty Moore, Mary Buhr (President), Eliane Loring, Angie Farias, Eunnys Zacarias, Sheena Sargent, Kathe Riding (Principal)

Spanish translation provided by Eliane Loring

Mary Welcomed all to the meeting and turned the time over to Heidi, the treasurer, to present the budget for the year. (See attached)

Heidi passed out copies of the proposed budget and explained that it is similar to the budget we had last year with just a few minor changes in categories where the board felt a change was necessary.

Mary gave a brief description of the Code of Ethics/Conflict of Interest, and Fiscal Management procedures then passed it around for board members to read over and sign.

Mary directed everyone to the backside of the agenda to look at the Activities list. First, we need ideas for teacher gifts throughout the year. Some suggestions that were given were: Snacks (possibly ones we got from the fundraiser last year), Expo markers and any consumable classroom supplies. Gifts will be given to all full-time certified teachers (Including, Camie, Tiffany, Paula, Joy, Lisa, etc) Any meals will include everyone aides, staff etc.

The Council meeting on Sept. 16th is for the President and Principal. Others do not need to attend.

Patty, the school secretary, is retiring the end of October. We want to do something to show her our appreciation for all she has done over the years. We are going to put together a letter to go out through various social media medium letting the community, teachers and students to send appreciation letters to Patty. We will then compile them in a binder to present to Patty. The deadline for submission is October 4th. Mary will draft the letter explaining the project to send out.

Kathe Riding took a moment to talk about how she is trying utilize all teachers. They are having the part time teachers such as the P.E. and art teachers work with small groups during the extra hour they have in the mornings.

Kathe also talked about how they are changing rotations this year. Rather than having the kids do all rotations in a long block they are split up though out the week. We will get a rotation schedule from Patty.

Kathe explained what they are doing in regards to the possible closing of the school next year. The district is putting together a task force to look at possible opportunities to enrich the school so that they can invest in keep the school open. There is a meeting with faculty on Monday, September 9th. Mary will get Lisa Robinson's contact info to find out if there will be any parent/community meetings.

Eliane discussed the importance of doing all we can to keep the school open for the community it serves. As she helps those in the community around her she sees the concern families have should the school close.

The PTA can put together a survey asking school community what programs and ideas they have and what might encourage others to attend Majestic. Cammy will put together a survey to be sent out through community pages as well as sent home through the school.

With Custodian appreciation coming up Mary asked for ideas of what to get for Tony our Custodian. He doesn't seem too interested in treats. It was suggested we get him a nice water bottle. (After the meeting it was realized that we failed to remember Wayne our evening custodian as well as the sweepers. We can do the same gift for the two custodians and get a small something for the sweepers. Cammy will find out how many sweepers we have.)

The PTA will put together a survey for teachers and staff to fill out so we know favorite food, interests etc. to use when trying to put gifts together. It was suggested we ask Patty if she has the form they used last year.

The first activity of the year, Parents and Pastries was not as well attended as it has been in the past. Information was given out in the following ways: A note home with students, a call home, a post on Facebook and an email. The flyer and Facebook post had Spanish translation. Angie and Eunnys, from Spanish speaking families, said they received and saw the Spanish translation on the back side of the flyer. Communication ideas for the future included: Not having notes stapled together (was put with PTA membership info), Have the event title in BIG bold letters on flyers, Get the info about activities to Shauna Berg to put on the Marquee (2 weeks in advance) Put a countdown for students on the board outside the cafeteria. Encourage teachers to remind students. Create a survey asking families for the best way to get in contact with them.

Sheena Sargent volunteered to take on Box Tops and help with Birthdays. She will put together a drive in the next couple weeks.

Heidi has sent out a letter to teachers letting them know about upcoming activities etc.

Some ideas discussed regarding fall festival were painting little pumpkins (Maybe Ms. Hertz, the art teacher could oversee?) Not having a trunk or treat or requiring arm bands. Some like prizes to be small candies others like them not being candy. We also need to order treat bags and make punch cards for the activities.

After allowing time for all to look over the budget Cammy Whitchurch motioned to approve the 2019-20 proposed budget. Mary Buhr seconded the motion. An oral vote was taken and the budget was approved unanimously by all at the meeting.