

Majestic Elementary, Jordan School District  
 School Reopening Plan

School Administrator Point of Contact (POC):	Contact phone/email:
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This school reopening plan is based on the Jordan School District 2020-2021 Reopening plan.

<b>Action Plan with Mitigating Strategies:</b>	
<b>SCHOOL GENERAL INFORMATION</b>	
<p><b>Schedules (M - Th + F), School-Wide requirements, Chromebooks, etc.</b></p>	<p>At-School Learning at Majestic Elementary will resume face-to-face instruction for students on a regular school schedule Monday-Thursday. - Students will not be required to attend in person on Fridays.</p> <ul style="list-style-type: none"> <li>o Fridays will be structured around meeting individual student needs and extending learning from earlier in the week.</li> <li>o Teachers will have flexibility in providing individual or small-group instruction (in-person or virtually).</li> <li>o Teacher preparation and/or collaboration will be scheduled on Fridays.</li> </ul> <p><b>MAJESTIC’S AT-SCHOOL PLAN</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> <u>Monday through Thursday</u>, students will attend a regular schedule. Chromebooks will be individually issued to each student. Majestic has no bussing. All students walk or are driven to school. School line-up bell will ring at 8:35 am. Students will wear face coverings and will practice social distancing until the 8:35 bell rings. Students will then line up by grade level doors in designated areas as classroom cohorts before entering the building under the direction of their teacher. Students will stand 6 feet apart while in line. School officially starts at 8:40 am.</li> <li><input type="checkbox"/> <u>Monday through Thursday breakfast</u> will be served from 8:10 am to 8:35 am. Students will be socially distanced while eating.</li> <li><input type="checkbox"/> <u>Monday through Thursday lunch</u> will be served as scheduled by class and grade. Students will be socially distanced while eating.</li> <li><input type="checkbox"/> <u>Friday’s</u> schedule will vary based on individual student needs.       <ul style="list-style-type: none"> <li><input type="checkbox"/> All students will have at-home activities provided by their teachers either in the form of independent assignments or on-line activities.</li> <li><input type="checkbox"/> Some students will be invited to attend in-class learning sessions at the school. Invitations will be based on intervention or enrichment lessons that are matched to individual student needs.</li> <li><input type="checkbox"/> Parents will be contacted, if their child is invited to attend in-class lessons.</li> <li><input type="checkbox"/> 10:00 to 10:30 will be dedicated to a 30 minute teacher office time to accommodate two-way communication between parents and teachers.</li> </ul> </li> <li><input type="checkbox"/> <u>Friday “grab and go” style breakfast and lunch</u> will be served at Majestic’s curb near the cafeteria between 11:00 to 12:00.</li> <li><input type="checkbox"/> Parents are encouraged to familiarize themselves with the updated District Calendar at link: <a href="#">Revised 2020-21 School Calendars</a> <ul style="list-style-type: none"> <li><input type="checkbox"/> The schedule will be in place through December 2020, to be reevaluated in November.</li> </ul> </li> </ul>

## GENERAL PROTOCOLS

**Communication:** Health and safety issues will be communicated by the school in coordination with the county health department under the supervision of the appropriate Administrator of Schools. The contact person for Majestic will be Kathe Riding. Administration will communicate health and safety issues transparently, while protecting the privacy of students and families.

A link on school websites to District and School Reopening Plans will be posted.

**Face coverings** will be worn by all students until further notice. Exceptions may be granted in accordance with the July 17, 2020 Governor's Order regarding face coverings (see appendix at <https://movingforward.jordandistrict.org/>). All students (except those with exemptions) are required to wear a face covering at all times except during P.E., while eating lunch, and during recess. Students who do not have a face covering will be given a mask. If a student refuses to wear a mask, they will be sent to the office and parents will be contacted. The student will be required to stay in the quarantine room until they put on a mask or until picked up by a parent.

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**Symptomatic individuals** will not physically return to school unless their symptoms are not due to a communicable disease as confirmed by a medical provider.

Students who exhibit symptoms or are feeling ill in any way will immediately be referred to the office for follow up monitoring and evaluation.

Students that have been directly exposed over time to Covid-19 must be quarantined for 14 days and be symptom free before returning to school.

**Visitors and Volunteers:** Administration will determine essential versus nonessential visitors and volunteers. Administration may limit nonessential visitors and volunteers. Any visitors and itinerant staff are required to wear face coverings and complete symptoms checks which will include temperature checks before entering the building. Visitors may enter the building beyond the office area only for necessary school business.

**Protection and Sanitation:** Personal protective equipment will be provided to employees based on assignment, including face masks, face shields, plexiglass, and hand sanitizer.

All restroom fixtures, sinks, toilets, showers, stall doors, hardware, partition doors, benches, and walls will be disinfected multiple times each day. • Floors will be mopped and disinfected daily.

All food preparation surfaces will be cleaned and sanitized with Eco-lab throughout the workday. • At the end of each day (after surfaces have been cleaned and sanitized) all high touch and work surfaces will be sprayed with EPA approved Peroxide Multi Surface Cleaner and Disinfectant. This product will remain on all surfaces throughout the night and rinsed off all food prep surfaces at the beginning of each workday.

Building air which is normally replaced with fresh, outside air at a rate of 10% per hour will be doubled to 20% under extreme temperature conditions and increased to 50-60% during mild weather.

**SCHOOL PLAN DETAILS BY LOCATION**

<p><b>Plans to support “Before Coming to School”:</b></p>	<p><b>Families will:</b></p> <p>conduct temperature and symptom checks at home each school day. - keep children home who are ill or exhibiting symptoms of COVID-19.</p> <p>be provided with a form to identify their student(s) as higher risk for severe illness due to COVID-19 and request alternative learning arrangements</p> <p>be provided with a contact person at their local schools to refer their questions and concerns regarding any aspect of the plans.</p> <p>send students to school wearing a face covering until further notice.</p> <p><b>Administration will:</b></p> <p>individually work with parents who have identified their student, in Skyward, or notified teacher or office staff as higher risk for severe illness and make accommodations within the school and classroom.</p> <p>work with teachers to have options in place for supporting students who are ill or isolating short-term. (i.e., work being sent home, virtual conferences, phone calls, broadcast or recorded lessons, online modules, etc.)</p> <p>assist families with access to thermometers, or other items, as needed to fulfill appropriate symptom checking requirements or we will provide families with a health/symptom checklist. We will remind parents that do not have thermometers to check their children’s skin to see if it feels warm or is red, or ask if they have chills.</p> <p>review and update all healthcare plans (504, IEPs) prioritizing based on COVID-19 risk factors.</p>
<p><b>Plans to support “Bussing”</b></p>	<p><b>Students will</b> - wear a face mask for covering.</p> <p>be assigned a seat in order to support contact tracing.</p> <p>be seated next to members of the same household when possible.</p> <p>load the bus from the rear to the front based on the location of the bus stop.</p> <p><b>Administrators/Teachers will</b> - continue using current district guidelines.</p>
<p><b>Plans for Office</b></p>	<p><b>Kathe Riding</b> will be the designated contact person for parent questions regarding the return to school plans.</p> <p>Parents or guardians <b>dropping off students</b> will call ahead and inform the office their child is entering the building. The first ten minutes after school starts, an employee will be at the door to invite students into the building and usher them to the office.</p> <p><b>Tardy students</b> will check in at the office before proceeding to class. They will be given a slip to indicate to the teacher that the student has been officially checked in at office.</p> <p>Parents or guardians <b>picking up students</b> will be encouraged to call ahead to arrange for students to be in the office waiting for them to minimize the time parents or guardians are in the office. Parents must show <b>identification</b> to office staff and <b>sign</b> their student out on Sign Out Roster.</p> <p>Any <b>visitors</b> and itinerant staff are required to wear face coverings and complete symptoms checks which will include temperature checks before entering the building.. Visitors may</p>

	<p>enter the building beyond the office area only for necessary school business. Nonessential visitors and volunteers will be limited. Administration will determine essential versus nonessential.</p> <p><b>Sick room</b> for students who are injured and not symptomatic will be kept in a separate area.</p> <p>A <b>quarantine room</b> for students who are ill and awaiting for parents to come will be designated. Students' parents will be contacted. Students will be monitored until parents arrive.</p> <p>Administration will establish a routine to monitor staff and student symptoms and absenteeism carefully.</p> <p>Signage will be used to designate entry/exit flow patterns to minimize congestion and help maintain social distancing. Designate building entry and exit flow patterns (using multiple points of entry and exit in the morning and afternoon).</p> <p>Office staff will wear face coverings. Faculty and staff will wear face coverings (e.g., masks and/or shields). Offices will be equipped with a gallon of hand sanitizer and plexiglass screens.</p>
<p><b>Plans for Classrooms</b></p>	<p>Protocols will be put in place to maximize health and safety in all classrooms.</p> <p>Teachers will educate students on the motto: <b>“If you feel sick; stay home.”</b></p> <p><b>Face coverings</b> will be worn by all students until further notice. Exceptions may be granted in accordance with the July 17, 2020 Governor’s Order regarding face coverings (see appendix at <a href="https://movingforward.jordandistrict.org/">https://movingforward.jordandistrict.org/</a>). All students (except those with exemptions) are required to wear a face covering at all times except during P.E., while eating lunch, and during recess. Students who do not have a face covering will be given a mask. If a student refuses to wear a mask, they will be sent to the office and parents will be contacted. The student will be required to stay in the quarantine room until they put on a mask or until picked up by a parent. Face shields may be used in place of face masks.</p> <p>Face coverings will be worn by all employees.</p> <p>District-provided plexiglass dividers will be used by teachers that requested to have them in their classrooms.</p> <p>Student desks will be spaced as far apart as possible and will all be facing in one direction to limit contact.</p> <p>Students will work individually or in small cohorts while practicing social distancing.</p> <p>Teachers will keep the same seating arrangement as much as possible to facilitate contact tracing and limit exposure.</p> <p>Students will stand six feet apart in their classroom cohort while in line.</p> <p>Students who exhibit symptoms or are feeling ill in any way will immediately be referred to the office for follow up monitoring and evaluation.</p> <p>Teachers will establish routines to minimize common touch points, direct flow patterns to minimize congestion and protocols to maintain social distancing as much as possible.</p> <p>Students will be washing their hands or sanitizing before and after school and during transitions. Hand sanitizer, disinfecting wipes, soap and water, or similar disinfectant will be readily available to staff/students/visitors in controlled environments to ensure safe use.</p>

	<p>Students will clean desks and chairs at the end of the day. Classrooms will be sanitized at the end of each day by custodial staff.</p> <p>Chromebooks will be assigned to individual students that can be checked out at the teacher's discretion for short or long-term online learning as needed</p> <p>As a school, we will revise grading and attendance policies so that students are not penalized for staying home when ill or isolating.</p>
<b>Plans for Unique Courses:</b> (music, theater, dance, CTE, PE)	<p>Science and art rotations will be presented in the students' homeroom.</p> <p>Classroom protocols will be followed to maximize health and safety during rotations. Protocols for Plans for Classrooms will be followed.</p>
<b>Plans for Special Education Classrooms</b>	<p>Special educators and staff will be trained on how to implement strategies to identify and mitigate risk in the classroom. PPE will be provided to aid with one-on-one close contact or in small group settings.</p> <p>Alternative approaches will be used to increase hygiene and physical distancing in small group and individual sessions.</p> <p>Students will be required to wear a face covering in the classroom until further notice. Face shields may be used in place of face masks. Reasonable accommodations will be offered for students who are unable to wear face coverings in settings where it is required for other students. Exceptions are outlined in the appendix of this document.</p> <p>Staff will review all current Individual Healthcare Plans and Individualized Education Plans (IEP) for accommodating students with special healthcare needs and update their care plans as needed.</p> <p>Accommodations using PPE and social distancing measures will be made when working with students who are unable to wear face coverings.</p> <p>Regular sanitation of learning equipment will take place. Alternative approaches may be necessary to ensure proper hygiene and physical distancing.</p>
<b>Plans for Hallways</b>	<p>Signage and directions will be posted to designate entry/exit flow patterns to minimize congestion and help maintain social distancing.</p> <p>Teachers will teach and review hall movement and expectations.</p> <p>Students will stand arms-length apart while walking or lining up in the halls.</p> <p>Protocols will be put in place to maximize health and safety in all hallways. Best practice for hygiene and protocols will be explained, demonstrated and practiced.</p>
<b>Plans for Cafeteria</b>	<p>All students attending Majestic or participating in Jordan School District on-line school are eligible to take advantage of the JSD lunch program.</p> <p>All lunches will be served utilizing disposable plates, trays and utensils for a grab-and-go style service.</p> <p>Protocols will be put in place to maximize health and safety in the cafeteria such as assigned seating and social distancing.</p> <p>Signage will be used to designate entry/exit flow patterns to minimize congestion and help maintain social distancing.</p> <p>Students will wash their hands before entering the cafeteria.</p> <p>Students will wear face covering when entering/exiting the cafeteria, but not while eating (All students (except those with exemptions) are required to wear a face covering at all times</p>

	<p>except during P.E., while eating lunch, and during recess.).</p> <p><b>Meal Servicing</b> - Students will bring their lunch cards to the cafeteria. They will drop their lunch card into a class basket for the lunch cashier to log in their lunch numbers. If student ID cards will not work in a given system, nutrition services workers will enter numbers for students.</p> <p>Students will enter designated serving areas (following line flow markers) picking up a prepackaged meal.</p> <p>Students will receive a meal and sit at their designated table in the cafeteria, outside, or in the classroom.</p> <p>Students will be offered hand sanitizer before leaving the cafeteria.</p> <p><b>Sanitation</b> • All food preparation surfaces will be cleaned and sanitized with Eco-lab throughout the workday. • At the end of each day (after surfaces have been cleaned and sanitized) all high touch and work surfaces will be sprayed with EPA approved Peroxide Multi Surface Cleaner and Disinfectant. This product will remain on all surfaces throughout the night and rinsed off all food prep surfaces at the beginning of each workday. Lunch cards will be sanitized before they are returned to the classroom teacher.</p>
<b>Plans for Restrooms</b>	<p>A sign will be posted outlining proper handwashing and hygiene techniques. Protocols for hand washing or sanitizing will be established and taught to students.</p> <p>Signs will be posted in every restroom.</p> <p>Students will be required to wear face coverings in the restroom until further notice. Face shields may be used in place of face masks.</p> <p>All restroom fixtures, sinks, toilets, stall doors, hardware, partition doors, benches, and walls will be disinfected multiple times each day. Floors will be mopped and disinfected daily.</p>
<b>Plans for Recess/Playground</b>	<p>Students will have designated an area on the playground to play before school starts, during lunch, and at recess. These designated areas will rotate to give all students access to varied activities on the playground. Recess schedules will be reviewed to ensure their plans for alternating groups will minimize group size.</p> <p>Students will not be required to wear a mask on the playground and outdoors while maintaining physical distancing, washing hands before/after recess and maintaining cohort groups</p> <p>Each grade will have assigned equipment. Equipment will be sanitized after each use. Students will participate in activities that promote movement and sportsmanship while using distancing.</p> <p>Back playground equipment will be off limits to all students all day.</p>
<b>Plans for Gymnasium</b>	<p>Programs involving groups of more than 50 people are cancelled until further notice.</p> <p>Each grade will have assigned equipment. Equipment will be sanitized after each use. Students will participate in activities that promote movement and sportsmanship while using distancing.</p> <p>Students will not be required to wear a mask during gym activities while maintaining physical distancing, washing hands before/after recess and maintaining cohort groups.</p>
<b>Plans for Library</b>	<p>The library will be managed with health and safety principles in place when students visit the library before/after school or during free time by appointment only (approved by teacher and media specialist).</p> <p>Students will be required to wear a face covering in the media center.</p>

	<p>Media specialists will take a cart of books into each classroom weekly for students to check out books.</p> <p>Books left on cart will be quarantined for 72 hours after each class rotation.</p> <p>Increased time between class visits will allow for cleaning and disinfecting of library cart surfaces.</p> <p>Library staff will consider the layout of furniture to maximize social distancing.</p> <p>Signage and floor markings will be posted to encourage social distancing in the library.</p> <p>Books will be “quarantined” for 72 hours after check-in before being processed by library staff.</p>
<p><b>Plans for the Stadium/Field</b></p>	<p>Review and implement best practices and protocols provided by UHSAA.</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> If you are planning an event with more than 50 people, complete the form and keep on file at the school.</li> </ul> <p><a href="https://coronavirus-download.utah.gov/business/Yellow/COVID_19_Event_Planning_Template.pdf">https://coronavirus-download.utah.gov/business/Yellow/COVID_19_Event_Planning_Template.pdf</a></p>